Public Document Pack

JOHN WARD
Head of Finance and Governance Services

Contact: Katherine Davis - Contact 02143 534674
kdavis@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk

A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Virtually on **Friday 1 October 2021** at **9.30 am**

MEMBERS: Mr A Moss, Mr H Potter and Mr A Sutton

AGENDA

Part 1

1 **To elect a Chairman for this Hearing**

2 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

3 **Licensing Hearings** (Pages 1 - 125)
RED H, 11 North Street, Midhurst, West Sussex, GU29 9DH

Application for a Premises Licence:
(a) Chair opens the Hearing.
(b) Items arising from Regulation 6 Notice (Notice of Hearing).
(c) Notice of any representations withdrawn.
(d) The procedure will then follow the Sub-Committee protocol and procedure note attached

4 **Consideration of any late items as follows:**
(a) items added to the agenda papers and made available for public inspection;
(b) items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

NOTES

1. The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of exempt information as defined in section 100I of and Schedule 12A to the Local Government Act 1972.

2. The press and public may view the agenda papers on Chichester District Council's website at Chichester District Council - Minutes, agendas and reports unless these are exempt items.

3. This meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public makes a representation to the meeting they will be deemed to have consented to being audio recorded.

CHICHESTER DISTRICT COUNCIL

THE LICENSING ACT 2003 (THE 'ACT')

THE LICENSING ACT 2003 HEARING REGULATIONS 2005

SUB-COMMITTEE PROTOCOL AND PROCEDURE NOTE

A. PROTOCOL

1. The Notice of Meeting

(a) The Notice of Sub-Committee meeting issued by the Council shall be accompanied by the following:

(i) A report of the Licensing Officer which shall include:

(a) Conditions the Licensing Officer considers relevant in the event that the application is granted;

(b) Any matters which in his opinion require clarification; and

(c) Observations on the application in relation to the Licensing Objectives, National Guidance and local policy.

(ii) Where relevant, the notices which have been given by the applicant and other parties under the Act.

(b) The Notice of Meeting shall be served upon:

(i) The applicant (together with copies of relevant representations under the Act);

(ii) Persons who have made relevant representations under the Act; and

(iii) Where appropriate the Chief Officer of Police who has given notice under the Act.

2. Appearances and Submissions

(a) **Constitution of the Sub Committee**

A Member of a Ward in which the premises are located and is the subject of an application shall not be a Member of the Sub-Committee determining such application.

(b) **Parties entitled to appear**

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005 any person making relevant representations, the applicant and the Licensing Officer may attend the hearing and may be assisted or represented by any person whether or not the person is legally qualified.

(c) **At the Hearing**

Any party shall be entitled to:

(i) Respond to any point in support of their application or representation which the Licensing Authority (the 'Authority') has given notice that it may require further clarification on;

(ii) Normally to put questions to any other party; and

(iii) Address the Sub-Committee.

(d) **Consequences of non-attendance**

(i) The Sub-Committee will normally proceed with a hearing where a party has informed the Authority that it does not intend to attend or be represented at the hearing.

(ii) Where a party has not so indicated but fails to attend or to be represented at the hearing the Sub-Committee may, at its discretion, where it is considered necessary in the public interest, adjourn the hearing to a later date or hold the hearing in the party's absence subject to, (in the latter case), the Sub-Committee considering the application or representations made by the absent party.

(e) **Submissions to the Sub Committee**

(i) Subject to each party being given an equal maximum time the Sub-Committee may, at its discretion, where it considers appropriate in the public interest, advise parties that it will impose a time limit on speeches or submissions to be made to it.

(ii) The Sub-Committee may, at its discretion, request that where a number of relevant representations repeat or in substance repeat a representation, that a representative of those making such representations make submissions to it on behalf of the other parties.

(iii) The production of draft conditions by the Licensing Officer shall not be construed as influencing the Sub-Committee in advance of hearing representations and are produced for administrative convenience in the event that, following formal determination of the application, the Sub-Committee considers it appropriate to grant consent but with such conditions as it may consider appropriate.

(iv) The Sub-Committee shall not have regard to any information first produced by a party at the hearing without first obtaining the consent of other parties present at the hearing.

(f) **Conduct at the Hearing**

(i) The Sub-Committee may, at its discretion, require a person to leave the hearing and refuse to permit that person to return or to return only on such conditions as the Sub-Committee specifies if, in its opinion, that person is behaving in a disruptive manner, provided that such person may submit written evidence in accordance with the Regulations.

(ii) Any irregularity arising from any failure to accord with this procedure shall not make the hearing void. If any person has clearly been prejudiced the Authority will take appropriate steps to rectify the irregularity before reaching its determination. Clerical mistakes in a document arising from accidental slip or omission may be corrected by the Authority.

(iii) The public (including any parties or their representatives) may be excluded from part of the hearing where the public interest in so doing outweighs the public interest in the hearing taking place in public.

(iv) The Sub-Committee may adjourn the hearing to a specified date where it considers it necessary to obtain further information or to facilitate representations or to assess such representation at or in the vicinity of the premises.

B. Procedure at the Hearing

1. Order of Presentation

(a) The procedure of the Sub-Committee is as follows:

(i) Chair opens the meeting, introducing Members of the Sub-Committee and officers present to the applicant and members of the public, explains the nature of the decision to be taken and the procedure to be followed, and shall consider any request made by a party under the Regulations for permission for another person to appear at the Hearing, such permission not to be unreasonably withheld.

(ii) The Licensing Officer outlines the application, any relevant representations and relevancies to the local authority licensing policy statement and statutory guidance (optional).

(iii) Members to ask any relevant questions of the officer.

(iv) Licensing Officer introduces applicant (if present) and invites him or her, or person representing them, to address the committee or clarify any information arising from the officers' outline, if necessary.

(v) Licensing Officer to invite those parties making representations to address the Sub-Committee.

(vi) Members to ask any relevant questions of those parties making representations.

(vii) Applicant or person representing them to ask any relevant questions of those parties making representations.

(viii) Applicant or person representing them addresses the Sub-Committee.

(ix) Members may ask any relevant questions of the applicant or person representing them.

(x) Parties that made representations to ask any relevant questions of the applicant or person representing them.

(xi) Chair to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.

(xii) Chair invites Licensing Officer to comment on the effect of any evidence submitted in relation to local Licensing Authority's policies.

(xiii) Chair asks all parties that they are satisfied they have said all they wish to.

(xiv) Members of the Sub-Committee retire and discuss and make their decision.

(xv) Chair relays the decision and the reasons given for the decision and any conditions placed upon the licence (if granted) and the licensing objective that they relate to.

NB (b) Decision

(i) The Sub-Committee shall assess the application:

(a) Against the four Licensing Objectives being

The Prevention of Crime and Disorder;
Public Safety;
The prevention of public nuisance;
The protection of children from harm; and

(b) Any relevant national guidance and local policy.

(ii) **Legal Advice**

The Sub-Committee may request the assistance of the Council's legal officer at any time. Where practicable, the legal officer shall ensure that any legal advice given to the Sub-Committee not previously given during the course of hearing, shall be made known to the applicant and those making relevant representations and he shall give them the opportunity of making representations on such advice before the Sub-Committee makes its decision.

(iii) **Confirming the Decision**

Written confirmation of the decision including any conditions in the event that the application is granted and reasons for the decision and, if relevant conditions, will be given within five working days of the hearing.

Licensing Authority, Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

Alcohol and Entertainment Licensing Sub-committee

Date & Time: Friday 1 October 2021 at 09:30am
Venue: Online via 'Zoom' platform

Application for a PREMISES LICENCE
(Application Nº 21/00939/LAPRE)

RED H
11 North Street
Midhurst
West Sussex
GU29 9DH

1. RECOMMENDATIONS

1.1 That the sub-committee consider and determine an application made by REDH Limited for a Premises Licence.

1.2 If the determination is to grant a Premises Licence, to give consideration as to whether it is appropriate to attach conditions to ensure the statutory licensing objectives are promoted.

1.3 The Sub-Committee is to give reasons for its decision.

2. REASONS FOR HEARING

2.1 The Premises Licence application submitted by REDH Limited of Unit 2, Station Road Industrial Estate, Station Road, Liphook, GU30 7DR (Registered Business Number 11081482) has been the subject of 13 relevant representations, all in opposition to the application. Of the representations received, 11 were from members of the public and two were received from Responsible Authorities under the Licensing Act 2003 namely, Sussex Police and the Environmental Protection Team at Chichester District Council.

3. BACKGROUND

Included in this report are the following attachments:

3.1 Copy of the Alcohol and Entertainment Licensing Sub-Committee Protocol and Procedure.

3.2 A plan depicting the application site and local area in relation to the representations received by the Licensing Authority **(Attachment A)**.

3.3 Copy of the complete Premises Licence application **(Attachment B)**.

3.4 Copy of all relevant representations **(Attachment C)**.

3.5 Copy of mediation **(Attachment D)**.

4 SUMMARY OF THE PREMISES LICENCE APPLICATION

4.1 A copy of the complete application is reproduced in full at Attachment B.

4.2 REDH Limited submitted a valid application on 13 July 2021. As part of the application process, statutory public notices were displayed by the applicant at the application site during the representation period which ran between 13 July and 10 August 2021. In addition, a copy of the statutory public notice was duly displayed and published in the local newspaper.

4.3 The applicant states the following within the application form which provides a general description of the site and intended use:

'Restaurant/bar with attendant shop selling alcohol'

4.4 The application seeks a permanent Premises Licence for the licensable activities of the provision of late night refreshment and the retail sale of alcohol being authorised to take place at the premises.

4.5 The table below states the standard days and timings that the original application sought for the retail sale of alcohol, provision of late night refreshment and opening hours. However following successful mediation, in principle, amended hours now being applied for are those shown in the right hand column:

Licensable activities	Hours proposed by the applicant within the initial application	Hours now proposed by the applicant as a result of mediation
Retail sale of alcohol *(for consumption on & off the premises)*	**Every Day 08:30 – 00:30**	**Every Day 08:30 – 00:30** **(Provision of this activity to cease outdoors at 23:00)**
Late night refreshment (indoors)	**Every Day 23:00 – 00:30**	**Every Day 23:00 – 00:30**

Hours premises are open to the public	**Every Day 08:30 – 00:30**	**Every Day 08:30 – 00:30** **(External area to close to customers at 23:30)**

4.6 The applicant provided additional information at Section M of the application form as to the steps they intend to take to promote all four of the licensing objectives, if a Premises Licence is granted. The application form is included at Attachment B.

4.7 REDH Limited nominated Douglas Howard, who consented to the role, as the proposed Designated Premises Supervisor (DPS) should a Premises Licence be granted. Mr Howard holds a current Personal Licence granted by East Hampshire District Council (Personal Licence Number: PA0198). Having liaised with East Hampshire District Council there are no reported incidents known to this Licensing Authority associated with Mr Howard.

5 THE PROCESS AND PROMOTION OF LICENSING OBJECTIVES

5.1 The legislation provides a clear focus on the promotion of four licensing objectives which must be addressed when licensing functions are undertaken. Each objective is of equal importance. The licensing objectives are:

- The prevention of crime and disorder,
- Public safety,
- The prevention of public nuisance, and
- The protection of children from harm.

5.2 In carrying out its licensing functions, the Licensing Authority must also have regard to its current Statement of Licensing Policy 2020 - 2022, statutory guidance published by the Home Office (April 2018) along with relevant matters raised in any representation(s).

6 RELEVANT REPRESENTATION(S)

6.1 A representation is “relevant” if it relates to the likely effect of the grant of a licence on the promotion of at least one or more of the licensing objectives. Representations can be in opposition and/or support of an application. As stated at paragraph 2.1 above, the application attracted 13 relevant representations, all of which are in opposition. All representations are reproduced in full at Attachment C.

6.2 Whilst the various representations make reference to a number of matters, it is evident that the main areas of concern particularly relate to the likely effect on the promotion of ‘The prevention of Public Nuisance’ and ‘The prevention of Crime and Disorder’ licensing objectives should the application be granted as originally applied.

6.3 All parties that submitted a relevant representation to the application were sent the statutory Notice of Hearing as was the applicant and/or their representative. The notice invited the various parties to attend the hearing and specifically asked whether they wished to be represented at the hearing.

7 MEDIATION

7.1 Whilst the council's Environmental Protection Team and Sussex Police determined to submit a representation in respect of the application, discussions have been held between the applicant and both Responsible Authorities. The applicant subsequently agreed to several conditions and revisions proposed by Sussex Police, all of which are shown in full at **Attachment D**. They have also offered to reduce the hours that the external areas are open to the public and cease the retail sale of alcohol outdoors at 23:00 as a result of the Environmental Protection Team representation. As a result of the successful mediation, both Responsible Authorities were prepared in principle to withdraw their representations should it have been possible to grant a licence.

7.2 Following an agreement in principle being reached between the Responsible Authorities and the applicant, this Licensing Authority subsequently wrote to all other representors on 27 August 2021 detailing the outcome of mediation. They were asked whether they too in principle would be prepared to withdraw their representation giving until 6 September for a response. We received two responses from representors one of which was prepared to withdraw their representation and the other was not. These responses are shown at **Attachment D.**

8 CONSIDERATION

8.1 In reaching its determination, the Sub-Committee must take into consideration the promotion of the four statutory licensing objectives, the Council's Statement of Licensing Policy, the current Home Office Guidance along with written and/or oral evidence during the hearing.

8.2 It is very important to note that these are the only matters to be addressed by the Licensing Authority when considering this application. The licensing objectives are the only grounds on which representations can be made, and the only grounds on which the Licensing Authority will be able to refuse an application or impose appropriate conditions in addition to mandatory conditions and those proposed by the applicant in their operating schedule.

8.3 Human Rights considerations must be taken into account fully in balancing licensing issues, in particular, article 1 of the first protocol and articles 6 and 8. Article 1 relates to the protection of property and the peaceful enjoyment of possessions and property (holding a licence would be considered a possession). Article 8 relates to the right to respect for private and family life, home and correspondence. Article 6 relates to the right to a fair trial. These are however qualified rights and can be deprived of "in the public interest". Interference is permissible if what is done: -

- Has its basis in law;
- Is necessary in a democratic society to fulfil a pressing need or pursue a legitimate aim,
- Is proportionate to the aims being pursued; and,
- Is related to the prevention of crime or, the protection of public order or health or the protection of the rights and freedoms of others.

8.4 The Sub-Committee must consider each application on its own merits, and in accordance with the principles of natural justice, as well as the provisions of the Licensing Act 2003. All relevant factors must be taken into account, and all irrelevant factors must be disregarded.

8.5 All applications before the Sub-Committee must be considered against the backdrop of anti-discriminatory legislation including the Equality Act 2010 and in accordance with the Council's current Equality Strategy.

8.6 In accordance with Section 17 of the Crime and Disorder Act 1998 the Council is under a duty to exercise its functions with due regard to the likely effect on, and the need to do all it reasonably can to prevent, crime and disorder in its areas. The possible crime and disorder implications are clearly relevant factors in the consideration of all applications, and this is re-emphasised by the Licensing Act 2003 itself. In giving "due regard" to these possible implications members will consider and weigh up all the information available and representations made, including those from Responsible Authorities and any other person(s).

8.7 The Sub-Committee are required to give reasons for their decision.

9. OPTIONS OPEN TO THE SUB-COMMITTEE

9.1 When considering this application, the following options are available to the Sub-Committee:

(a) Grant the Premises Licence as applied for;
(b) Grant the Premises Licence as applied for along with any additional conditions considered appropriate to promote one or more of the licensing objectives on which relevant representations have been received.
(c) Grant the Premises Licence but exclude certain licensable activities from the licence or reduce the hours being sought during which the licensable activities may take place; or
(d) Reject the whole or part of the Premises Licence application.

10 BACKGROUND PAPERS

- Licensing Act 2003
- Home Office Guidance issued under section 182 of the Licensing Act 2003 (April 2018)
- Chichester District Council's Statement of Licensing Policy 2020 – 2022
- Officers report and supporting papers to the Hearing

11 ATTACHMENTS

Attachment A: A plan depicting the application site and local area in relation to the representations received by the Licensing Authority.

Attachment B: Copy of the complete Premises Licence application.

Attachment C: Copy of all relevant representations.

Attachment D: Copy of outcome of mediation.

Contact: Mr L Foord
Divisional Manager
Communications, Licensing & Events
lfoord@chichester.gov.uk
01243 534742

This page is intentionally left blank

21/00939/LAPRE – REDH, North Street, Midhurst – Relevant Representations Received

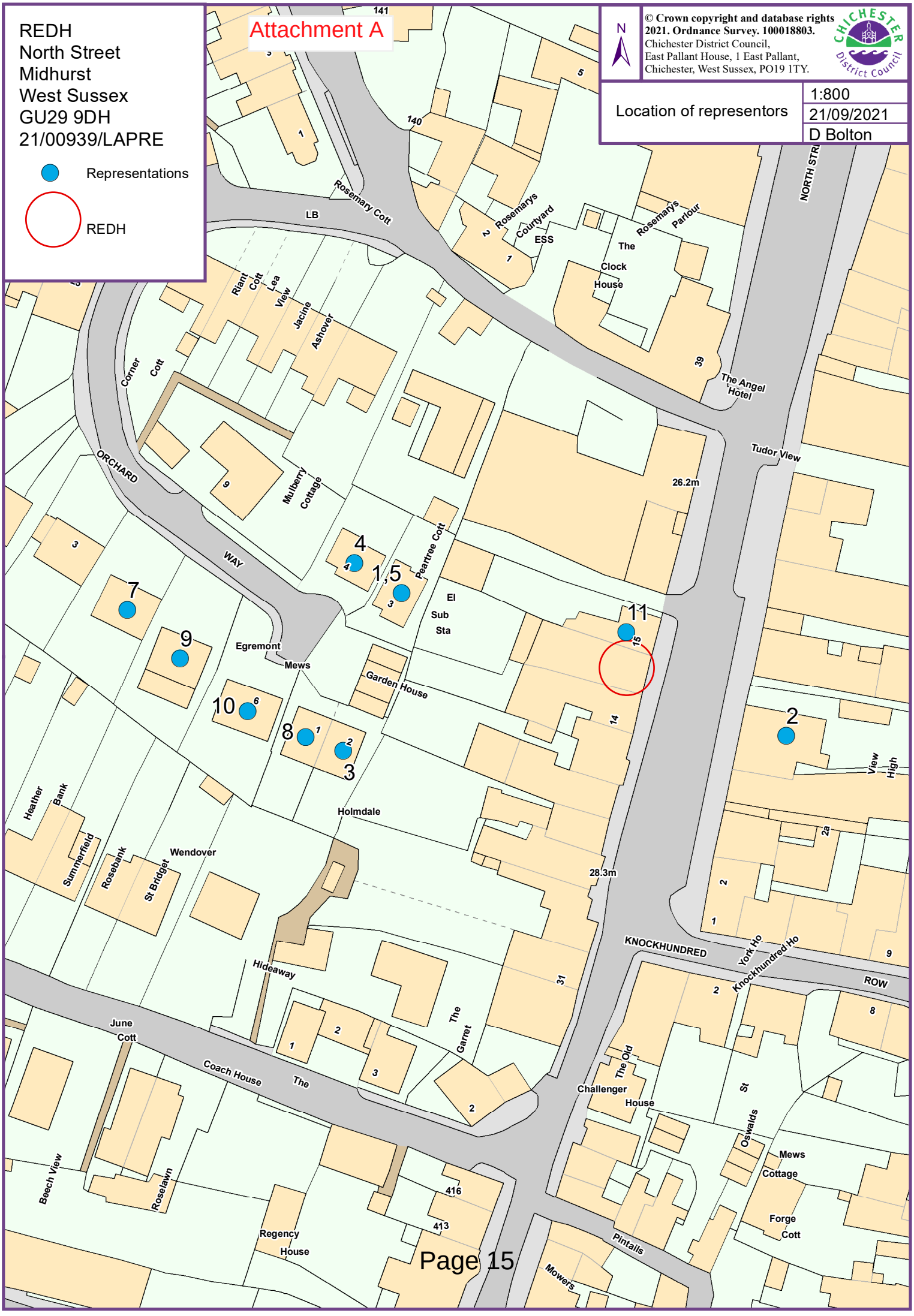
Responsible Authorities	
1	**Chief Officer of Sussex Police**
2	**Environmental Protection Team**

Public	Name of Representor	Address	Stance
1	Ian Clement	3 Egremont Mews, Orchard Way, Midhurst, GU29 9FD	**OBJECT**
2	Tim Poston	72A North Street, Midhurst, GU29 9DJ	**OBJECT**
3	D & C Creasey	2 Egremont Mews, Orchard Way, Midhurst, GU29 9FD	**OBJECT**
4	Jeanna Bruggen	4 Egremont Mews, Orchard Way, Midhurst, GU29 9FD	**OBJECT**
5	Thomas McGlashan	3 Egremont Mews, Orchard Way, Midhurst, GU29 9FD	**OBJECT**
6	Steven And Susan Curzon-Hope	Not available	**OBJECT**
7	Mr D and Mrs S Botting	4 Orchard Way, Midhurst, GU29 9EE	**OBJECT**
8	Mrs V Vaughn	1 Egremont Mews, Orchard Way, Midhurst, GU29 9FD	**OBJECT**
9	Colin Caisley	5 Orchard Way, Midhurst, GU29 9EE	**OBJECT**
10	Jonathan Davis	6 Orchard Way, Midhurst, GU29 9EE	**OBJECT**
11	Laura Jandac	Flat 15 North Street, Midhurst, GU29 9DH	**OBJECT**

This page is intentionally left blank

ATTACHMENT A

This page is intentionally left blank


REDH
North Street
Midhurst
West Sussex
GU29 9DH
21/00939/LAPRE
Representations
REDH
Attachment A
© Crown copyright and database rights 2021. Ordnance Survey. 100018803.
Chichester District Council,
East Pallant House, 1 East Pallant,
Chichester, West Sussex, PO19 1TY.
Location of representors
1:800
21/09/2021
D Bolton
Rosemary Cott
LB
Rosemarys Courtyard
ESS
Rosemarys Parlour
The Clock House
NORTH STR
The Angel Hotel
Tudor View
26.2m
Riant Cott
Lea View
Jacine
Ashover
Corner Cott
ORCHARD WAY
Mulberry Cottage
Peartree Cott
El Sub Sta
Egremont Mews
Garden House
Holmdale
Wendover
Heather Bank
Summerfield
Rosebank
St Bridget
Hideaway
June Cott
Coach House The
The Garret
28.3m
KNOCKHUNDRED ROW
York Ho
Knockhundred Ho
High View
The Old Challenger House
St Oswalds Mews Cottage
Forge Cott
Pintails
Mowers
Regency House
Beech View
Roselawn
416
413
Page 15

This page is intentionally left blank

ATTACHMENT B

This page is intentionally left blank

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We REDH Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description RED H 11 North Street Midhurst GU29 9DH			
Post town		**Postcode**	

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£30250

Part 2 - applicant details

Please state whether you are applying for a premises licence as:

(Please tick as appropriate)

a)	an individual or individuals *	☐	please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	☒	please complete section (B)
	ii as a partnership (other than limited liability)	☐	please complete section (B)
	iii as an unincorporated association or	☐	please complete section (B)
	iv other (for example a statutory corporation)	☐	please complete section (B)
c)	a recognised club	☐	please complete section (B)
d)	a charity	☐	please complete section (B)
e)	the proprietor of an educational establishment	☐	please complete section (B)

f)	a health service body	☐	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	☐	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	☐	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	☐	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or	☒
I am making the application pursuant to a	
statutory function or	☐
a function discharged by virtue of Her Majesty's prerogative	☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐		Other Title (for example, Rev)	
Surname		**First names**	
Date of birth	I am 18 years old or over ☒ Please tick yes		
Nationality			
Current residential address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)			

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname			**First names**		
Date of birth	I am 18 years old or over ☒ Please tick yes				
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name REDH Limited
Address Unit 2 Station Road Industrial Estate Station Road Liphook GU30 7DR
Registered number (where applicable) 11081482
Description of applicant (for example, partnership, company, unincorporated association etc.) Private limited company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
A	S	A	P				

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

Restaurant/bar with attendant shop selling alcohol.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 & 14 and Schedules 1 & 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	☐
b)	films (if ticking yes, fill in box B)	☐
c)	indoor sporting events (if ticking yes, fill in box C)	☐
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	☐
e)	live music (if ticking yes, fill in box E)	☐
f)	recorded music (if ticking yes, fill in box F)	☐
g)	performances of dance (if ticking yes, fill in box G)	☐
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

<table>
<tr><td colspan="3">Plays
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td>Outdoors</td><td>☐</td></tr>
<tr><td>Mon</td><td></td><td></td><td colspan="2" rowspan="2"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td>Tue</td><td></td><td></td></tr>
<tr><td>Wed</td><td></td><td></td><td colspan="2" rowspan="2"><u>State any seasonal variations for performing plays</u> (please read guidance note 5)</td></tr>
<tr><td>Thur</td><td></td><td></td></tr>
<tr><td>Fri</td><td></td><td></td><td colspan="2" rowspan="3"><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>Sat</td><td></td><td></td></tr>
<tr><td>Sun</td><td></td><td></td></tr>
</table>

B

Films Standard days and timings (please read guidance note 7)			**Will the exhibition of films take place indoors or outdoors or both – please tick** (please read guidance note 3)		
				Indoors	☐
				Outdoors	☐
Day	Start	Finish		Both	☐
Mon			**Please give further details here** (please read guidance note 4)		
Tue					
Wed			**State any seasonal variations for the exhibition of films** (please read guidance note 5)		
Thur					
Fri			**Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list** (please read guidance note 6)		
Sat					
Sun					

C

<table>
<tr><td colspan="3">Indoor sporting events
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Please give further details</u> (please read guidance note 4)</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td></tr>
<tr><td>Mon</td><td></td><td></td><td rowspan="2"></td></tr>
<tr><td>Tue</td><td></td><td></td><td rowspan="2"><u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)</td></tr>
<tr><td>Wed</td><td></td><td></td><td rowspan="2"></td></tr>
<tr><td>Thur</td><td></td><td></td><td rowspan="2"><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>Fri</td><td></td><td></td><td rowspan="2"></td></tr>
<tr><td>Sat</td><td></td><td></td><td rowspan="2"></td></tr>
<tr><td>Sun</td><td></td><td></td><td rowspan="2"></td></tr>
</table>

D

<table>
<tr><td colspan="3">Boxing or wrestling entertainments
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td>Outdoors</td><td>☐</td></tr>
<tr><td>Mon</td><td></td><td></td><td colspan="2" rowspan="2"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td>Tue</td><td></td><td></td></tr>
<tr><td>Wed</td><td></td><td></td><td colspan="2" rowspan="2"><u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)</td></tr>
<tr><td>Thur</td><td></td><td></td></tr>
<tr><td>Fri</td><td></td><td></td><td colspan="2" rowspan="3"><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>Sat</td><td></td><td></td></tr>
<tr><td>Sun</td><td></td><td></td></tr>
</table>

E

<table>
<tr><td colspan="3">Live music
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td colspan="3"></td><td>Outdoors</td><td>☐</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td></td><td>Both</td><td>☐</td></tr>
<tr><td>Mon</td><td></td><td></td><td colspan="3" rowspan="2"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td>Tue</td><td></td><td></td></tr>
<tr><td>Wed</td><td></td><td></td><td colspan="3" rowspan="2"><u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)</td></tr>
<tr><td>Thur</td><td></td><td></td></tr>
<tr><td>Fri</td><td></td><td></td><td colspan="3" rowspan="2"><u>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>Sat</td><td></td><td></td></tr>
<tr><td>Sun</td><td></td><td></td><td colspan="3"></td></tr>
</table>

F

<table>
<tr><td colspan="3">Recorded music
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td>Outdoors</td><td>☐</td></tr>
<tr><td>Mon</td><td></td><td></td><td colspan="2" rowspan="2">Both</td><td>☐</td></tr>
<tr><td></td><td></td><td colspan="3"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td>Tue</td><td></td><td></td><td colspan="3" rowspan="2"></td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Wed</td><td></td><td></td><td colspan="3" rowspan="2"><u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)</td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Thur</td><td></td><td></td><td colspan="3" rowspan="2"></td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Fri</td><td></td><td></td><td colspan="3" rowspan="2"><u>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Sat</td><td></td><td></td><td colspan="3" rowspan="2"></td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>Sun</td><td></td><td></td><td colspan="3" rowspan="2"></td></tr>
<tr><td></td><td></td><td></td></tr>
</table>

G

<table>
<tr><td colspan="3">Performances of dance
Standard days and timings (please read guidance note 7)</td><td rowspan="2"><u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td>Outdoors</td><td>☐</td></tr>
<tr><td>Mon</td><td></td><td></td><td colspan="2" rowspan="2"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td>Tue</td><td></td><td></td></tr>
<tr><td>Wed</td><td></td><td></td><td colspan="2" rowspan="2"><u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)</td></tr>
<tr><td>Thur</td><td></td><td></td></tr>
<tr><td>Fri</td><td></td><td></td><td colspan="2" rowspan="3"><u>Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>Sat</td><td></td><td></td></tr>
<tr><td>Sun</td><td></td><td></td></tr>
</table>

H

<table>
<tr><td colspan="3">Anything of a similar description to that falling within (e), (f) or (g)
Standard days and timings (please read guidance note 7)</td><td colspan="3">Please give a description of the type of entertainment you will be providing</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td rowspan="3"><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</td><td>Indoors</td><td>☐</td></tr>
<tr><td rowspan="2">Mon</td><td></td><td></td><td>Outdoors</td><td>☐</td></tr>
<tr><td></td><td></td><td>Both</td><td>☐</td></tr>
<tr><td rowspan="2">Tue</td><td></td><td></td><td colspan="3" rowspan="3"><u>Please give further details here</u> (please read guidance note 4)</td></tr>
<tr><td></td><td></td></tr>
<tr><td rowspan="2">Wed</td><td></td><td></td></tr>
<tr><td></td><td></td><td colspan="3"></td></tr>
<tr><td rowspan="2">Thur</td><td></td><td></td><td colspan="3" rowspan="3"><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</td></tr>
<tr><td></td><td></td></tr>
<tr><td rowspan="2">Fri</td><td></td><td></td></tr>
<tr><td></td><td></td><td colspan="3"></td></tr>
<tr><td rowspan="2">Sat</td><td></td><td></td><td colspan="3" rowspan="3"><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td></td><td></td></tr>
<tr><td rowspan="2">Sun</td><td></td><td></td></tr>
<tr><td></td><td></td><td colspan="3"></td></tr>
</table>

I

<table>
<tr><td colspan="3">Late night refreshment
Standard days and timings (please read guidance note 7)</td><td rowspan="2">Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)</td><td>Indoors</td><td>☒</td></tr>
<tr><td>Day</td><td>Start</td><td>Finish</td><td>Outdoors</td><td>☐</td></tr>
<tr><td rowspan="2">Mon</td><td></td><td></td><td rowspan="4"><u>Please give further details here</u> (please read guidance note 4)</td><td>Both</td><td>☐</td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Tue</td><td></td><td></td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Wed</td><td></td><td></td><td colspan="3" rowspan="4"><u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)</td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Thur</td><td></td><td></td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Fri</td><td></td><td></td><td colspan="3" rowspan="6"><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)</td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Sat</td><td></td><td></td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
<tr><td rowspan="2">Sun</td><td></td><td></td></tr>
<tr><td>23:00</td><td>00:30</td></tr>
</table>

J

Supply of alcohol Standard days and timings (please read guidance note 7)			**Will the supply of alcohol be for consumption – please tick** (please read guidance note 8)		
				On the premises	☐
				Off the premises	☐
Day	Start	Finish		Both	☒
Mon	08:30		**State any seasonal variations for the supply of alcohol** (please read guidance note 5)		
		00:30			
Tue	08:30				
		00:30			
Wed	08:30				
		00:30			
Thur	08:30		**Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list** (please read guidance note 6)		
		00:30			
Fri	08:30				
		00:30			
Sat	08:30				
		00:30			
Sun	08:30				
		00:30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Douglas Howard	
Date of birth [redacted]	
Address [redacted]	
Postcode	
Personal licence number (if known) PA0198	
Issuing licensing authority (if known) East Hampshire	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9). None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			**State any seasonal variations** (please read guidance note 5)
Day	Start	Finish	
Mon	08:30		
		00:30	
Tue	08:30		
		00:30	
Wed	08:30		
		00:30	**Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list** (please read guidance note 6)
Thur	08:30		
		00:30	
Fri	08:30		
		00:30	
Sat	08:30		
		00:30	
Sun	08:30		
		00:30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1 All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme ongoing and under constant review and shall be made available to a relevant responsible authority when called upon.

b) The prevention of crime and disorder

2 A properly specified and fully operational CCTV recording system shall be installed, operated and maintained. The system shall incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. The CCTV system shall be in operation at the premises at all times when the premises are used for the provision of licensable activity. All CCTV recordings shall be securely stored for a minimum of thirty-one days. A staff member from the premises who can operate the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested. Signage indicating that a CCTV recording system is in operation shall be displayed prominently in the premises.

3 The premises licence holder shall uphold a zero tolerance policy in relation to illegal drugs.

4 A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol. The incident book shall be readily available for inspection by an authorised person upon reasonable request.

c) Public safety

5 All exit routes and public areas shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

6 The premises licence holder shall ensure that a suitable fire risk assessment and emergency plan is in place at all times.

7 An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

8 Regular checks and maintenance shall be carried out on all equipment, electrical installations, emergency lighting and fire alarms and equipment to ensure their continued safe operation. A written record of these checks shall be kept and made available to an authorised officer of the licensing authority.

d) The prevention of public nuisance

9 Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00. Between the hours of 21:00 and 07:00 no waste/glass bottles shall be moved or deposited outside.

10 Signage requesting customers to be respectful of others when entering or leaving the premises shall be installed in a prominent position by the premises' exit.

11 Clear and legible notices shall be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.

12 The premises' frontage shall be regularly monitored to keep it clean and clear of litter.

13 Regular checks and maintenance shall be carried out on all ventilation, extraction and filter systems to ensure that odours or noise caused in connection with a licensable activity are suitably restricted.

e) The protection of children from harm

14 A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are the following recognised photographic identification cards: a driving licence, a passport, a military identification card or a Proof of Age card carrying a 'PASS' hologram.

15 A prominent clear notice shall be displayed at the point of entry to the premises advising customers that they may be asked to produce evidence of their age if seeking to purchase alcohol.

16 All occasions when persons have been refused service shall be recorded in the premises incident book.

17 There shall be no children unaccompanied by a responsible adult on the premises after 19:00.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	[redacted]
Date	**13th July 2021**
Capacity	**Duly Authorised Agent**

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Paul Jones
Innpacked Ltd
10 Whittle Road Ferndown Industrial Estate Wimborne BH21 7RU

Post town		Postcode	
Telephone number (if any)	[redacted]		

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)
paul@innpacked.com / premiseslicence@innpacked.com

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
    - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
    - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
    - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
    - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
    - Live music: no licence permission is required for:
        - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
        - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.

- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document

giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

(i) any page containing the holder's personal details including nationality;
(ii) any page containing the holder's photograph;
(iii) any page containing the holder's signature;
(iv) any page containing the date of expiry; and
(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Consent of individual to being specified as premises supervisor

I, Douglas Howard

of [redacted]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a premises licence

made by REDH Limited

relating to a premises licence for

RED H 11 North Street Midhurst GU29 9DH

and any premises licence to be granted or varied in respect of this application made by

REDH Limited

concerning the supply of alcohol at

RED H 11 North Street Midhurst GU29 9DH

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below

Personal licence number PA0198

Personal licence issuing authority East Hampshire DC

Signed [redacted] .....

Print name Douglas Howard

Date 1/7/21

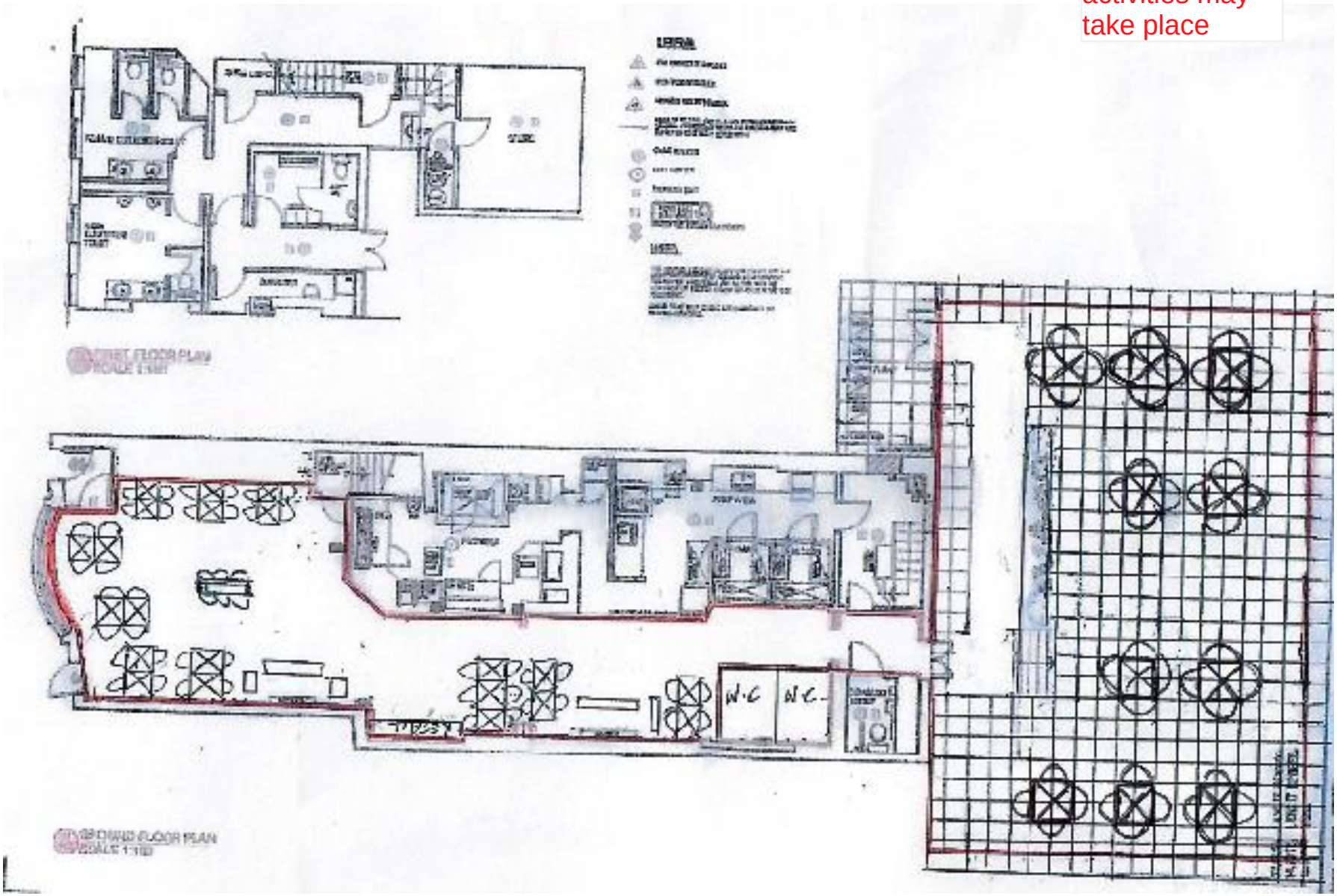
Date of birth [redacted]

Place of birth [redacted]

Nationality [redacted]

This page is intentionally left blank

Area in which licensable activities may take place



This page is intentionally left blank

ATTACHMENT C

This page is intentionally left blank

From: Emma Burle on behalf of Licensing
Sent: 13 Aug 2021 14:14:54 +0000
To: Emma Burle
Subject: Fw: 21/00939/LAPRE REDH 11 North Street, Midhurst

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 14:34
To: Licensing <Licensing@chichester.gov.uk>
Subject: FW: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Licensing
Thank you for consulting the EP team on the above application. I have reviewed the documentation and would like to make a representation regarding the proposed hours of use of the outdoor seating area of the premises (ie proposed closing time of 0030 hours, 7 days per week). I have emailed the applicant to suggest an alternative closing time of use of this area of 2300 hours as below. If the applicant is willing to agree to this alternative closing time for the outside area I can withdraw our representation.

We welcome the other proposed measures listed on the application form to reduce noise and litter and suggest these should be added as conditions to the licence, namely:
9 Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00. Between the hours of 21:00 and 07:00 no waste/glass bottles shall be moved or deposited outside.
10 Signage requesting customers to be respectful of others when entering or leaving the premises shall be installed in a prominent position by the premises' exit.
11 Clear and legible notices shall be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.
12 The premises' frontage shall be regularly monitored to keep it clean and clear of litter.
13 Regular checks and maintenance shall be carried out on all ventilation, extraction and filter systems to ensure that odours or noise caused in connection with a licensable activity are suitably restricted.

It is understood that the applicant has not applied for additional hours when either live or recorded music will take place (therefore the standard hours will apply see guidance note 2 on the form).
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer
Chichester District Council
07864 942457 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

From: Kate Simons
Sent: 10 August 2021 10:23
To: 'paul@innpacked.com'
Subject: 21/00939/LAPRE REDH 11 North Street, Midhurst
Importance: High

Dear Mr Jones
Further to our telephone conversation about the above premises I have reviewed the documents submitted and note the proposed opening hours of 0830 – 0030 hrs, 7 days per week. In view of the proximity of the rear outside area of the premises I recommend that use of that area is restricted to 2300 hours in order to reduce the impact on residents near the premises. At several of the other establishments in North Street, use of the outside areas has been restricted to the same time following noise complaints received.
Would the applicant be agreeable to this suggested time restriction for the outside area?
I note the comments from our team need to be in by the end of today so hope you are able to respond today.
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer

Chichester District Council

07864 942457 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

Sussex Police
Serving Sussex
www.sussex.police.uk

West Sussex Division
Neighbourhood Licensing Team

West Sussex Licensing Team
Centenary House
Durrington Lane
Worthing
West Sussex
BN13 2PQ

Tel: 01273 404 030

Email: WS_Licensing_WOR@sussex.pnn.police.uk

21st July 2021

Mr David Knowles-Ley
Licensing Unit
Chichester District Council
East Pallant House
1 East Pallant
Chichester
PO19 1TY

Dear Mr Knowles-Ley,

RE: APPLICATION FOR A NEW PREMISES LICENCE FOR REDH LIMITED, 11 NORTH STREET, MIDHURST, WEST SUSSEX, GU29 9DH. 21/00939/LAPRE. UNDER THE LICENSING ACT 2003.

I write on behalf of the Chief Officer of Police for Sussex to raise a representation in respect of this new application on the grounds of the prevention of crime and disorder and the protection of children from harm.

This new application seeks on and off sales from 08:30 to 00:30 seven days a week plus late night refreshment 23:00 to 00:30 seven nights a week.

Following consultation with the applicant's agent Mr Paul Jones, the following new and revised conditions to promote the licensing objectives has been agreed to go on the licence. These are intended to replace conditions 2, 4 and 15 in part M of the application plus new conditions:

The Prevention of Crime and Disorder:

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation.

The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside and outside the premises at all times.

CCTV footage will be stored for a minimum of 31 days.

The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

Security Industry Authority (SIA) door supervisors must be deployed at the premises at any time when the licence holder identifies by way of a suitable and sufficient written risk assessment that SIA door supervisors and other security measures are necessary. It must also consider busy periods such as Bank Holidays, Christmas and New Year, Seasonal Variations and other Town Centre Events along with any special events at the premises such as live music, discos, screening of sporting events and other similar functions or entertainment. The risk assessment will also cover any requirement for polycarbonate drinking vessels, ticket only events, entry restrictions and last entry times. The written risk assessment must be available on the premises for inspection by police and authorised officers of the Licensing Authority. This written risk assessment is to be reviewed and updated as necessary and at least annually and must take into account information or guidance offered by the police and the licensing authority.

Sussex Police Headquarters
Malling House Malling, Lewes, East Sussex, BN7 2DZ
Telephone: 101 | 01273470101

Whenever SIA door supervisors are on duty, they must be provided in accordance with the following:

At a ratio of 1 per 100 customers or part thereof, although at all times with a minimum of two;

On duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have dispersed from the immediate area;

One SIA registered door supervisor shall wear and operate a Body Worn Video camera with a recording facility which shall be activated when dealing with any incident of violence or public disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings in a suitable format shall be made available upon the request of Police or authorised officer throughout the entire 31 day period;

Must wear clearly marked reflective jacket or tabard in order that they can be readily identifiable;

Must be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and

Must monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.

SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.

A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol, and any incident which involves an allegation of a criminal offence. The log book will be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority.

Sussex Police Headquarters
Malling House Malling, Lewes, East Sussex, BN7 2DZ
Telephone: 101 | 01273470101

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement/public highway beyond the outside licensed area (or any permitted outside tables and chairs area) of the premises whilst smoking or otherwise congregating outside of the premises.

All of sales of alcohol will be in sealed containers.

For the Protection of Children from Harm:

The premises will operate a “Challenge 25” policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the “PASS” mark hologram.

Suitable and sufficient signage advertising the “Challenge 25” policy will be displayed in prominent locations in the premises.

The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:

- The lawful selling of age restricted products
- Refusing the sale of alcohol to a person who is drunk

Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.

All such training undertaken by staff members shall be fully documented and recorded and signed and dated by both the employee and the DPS. All training records shall be kept on the premises and made available to officers of any responsible authority upon request.

Conditions for alcohol delivery service:

Alcohol deliveries will only be made to a residential or business address and not to a public place.

The age verification policy (including challenge 25) shall clearly be advertised at each stage of the order and on all advertising. All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18. Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18.

At the time the order is placed a declaration will be required from the person placing the order that that person is aged 18 years or over, and that **and** the intended recipient are over 18 years or over. This process will be documented, (tick box before proceeding, record of verbal

Sussex Police Headquarters
Malling House Malling, Lewes, East Sussex, BN7 2DZ
Telephone: 101 | 01273470101

acknowledgement or similar). These records must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.

1. For deliveries where the alcohol is delivered by a third party, the alcohol is concealed in a secure sealed package, and the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail), there cannot be an age verification challenge on delivery, but the above conditions will be followed.

2. For deliveries made directly by the DPS or their employees, staff or agent or persons instructed by the DPS/PLH, the person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery. No ID, no delivery.

3. Where the premises contracts a third party to deliver alcohol on their behalf and the person collecting the alcohol from the premises delivers it directly to the customer within a short timescale (such as Deliveroo, Just Eats), the premises will ensure that the third party:

- only employs delivery employees or agents aged 18 and over;
- is aware that alcohol is included in the delivery;
- that the delivery person actively engages with the person receiving delivery and operates a challenge 25 policy rather than just handing the delivery over;
- that in the event that the recipient of the alcohol is challenged for ID and does not provide appropriate and valid ID, the delivery person will retain the alcohol and return it to the premises.

I attach an email confirmation from Mr Jones confirming acceptance of the above new conditions. Accordingly Sussex Police are able to withdraw their representation subject to the new agreed conditions being added to the new licence in their entirety.

Yours sincerely,

[redacted]

Inspector David Derrick CD295
West Sussex Licensing Inspector
Sussex Police

Enc

Sussex Police Headquarters
Malling House Malling, Lewes, East Sussex, BN7 2DZ
Telephone: 101 | 01273470101

This page is intentionally left blank

Comments for Licensing Application 21/00939/LAPRE

Application Summary
Application Number: 21/00939/LAPRE
Address: REDH North Street Midhurst West Sussex GU29 9DH
Proposal: New Premises Licence
Case Officer: Helena Giudici

Customer Details
Name: Mr Ian Clement
Address: 3 Egremont Mews, Orchard Way, Midhurst, West Sussex GU29 9FD

Comment Details
Commenter Type: Member of Public
Stance: Customer objects to the Licensing Application
Comment Reasons:
Comment:05/08/2021 8:51 PM The rear outdoor area of proposed establishment is less than 3 metres away from the end of Orchard Way, with several properties backing directly on to the gardens. There were issues with patrons of the previous establishment at this address (Pizza Express), with customers climbing on to and over the brick wall, screaming and shouting loudly (using foul language) and causing a nuisance to the residents of 1 - 4 Egremont Mews [redacted] in particular, many of whom are either families with young children, or older people. The concern with a license so late, which is not in keeping with the rest of the area, and totally inappropriate considering the concentration of residential dwellings in such close proximity is that this type of behaviour will be even worse, and later into the night causing great stress and anxiety to local residents. With many of us now working from home, having noise coming from the garden from 8:30am in the morning until 12:30am the next day is simply unacceptable.
Orchard Way is also a private road and a quiet residential street, and there is also concern that there will be unauthorised parking of vehicles by the patrons of this new establishment.
We believe that an outdoor license in particular should only be permitted until 10pm weekdays and Saturdays as per the previous license at Pizza Express and match the REDH Haslemere Sunday license limit of 16:00 to allow the residents or the surrounding streets a degree of peace and protection from noise and anti-social behaviour that late night alcohol consumption encourages.

This page is intentionally left blank

Chichester District Council

New Premises Licence - Representation

Reference: 0932-2603-7334-6142

Details of premises or club premises

Premises address	
Address / location	REDH REDH North Street Midhurst West Sussex GU29 9DH
Easting	488619
Northing	121639
Applicant name (if known)	Douglas Howard
Application number (if known)	21/00939/LAPRE

Details of person making representation

Title	Mr
First name	Ian
Last name	Clement
Address	
Address line 1	3 Egremont Mews
Address line 2	
Street	Orchard Way
Locality	
Town	MIDHURST
County	West Sussex
Postcode	GU29 9FD

Telephone number	[redacted]
Alternative telephone number	
Email address	[redacted]

Correspondence Address (if different to the above)

Address line 1	
Address line 2	
Street	
Locality	
Town	
County	
Postcode	

If there are additional persons making representation please add them here

Name	**Address**
Mr D & Mrs S Botting	4 Orchard Way Midhurst GU29 9EE
Mrs V Vaughn	1 Egremont Mews Orchard Way Midhurst GU29 9FD

Representation details

This representation relates to the following licensing objective(s)	Prevention of crime and disorder,Public safety,The prevention of public nuisance

Please state the ground(s) for making the representation

The prevention of crime and disorder	Increased chance of crime being committed by alcohol-fuelled patrons – something that is seen by other establishments which currently hold a later-than-11pm licence. For example, damage or destruction of private property, car/vehicle vandalism, window smashing, and vomiting/urinating in doorways will be more likely due to extended licensing hours in a residential area.
Public safety	The brick boundary wall separating the proposed establishment, and 3 Egremont Mews was repeatedly climbed on by patrons of the Pizza Express restaurant that was once there. This wall is over 8m high on the Egremont Mews side and thus unsafe for patrons to be in it's vicinity when inebriated at such late hours. We also do not want to find drunk people in our garden because they have fallen of climbed over this wall.

The prevention of public nuisance	The rear outdoor area of proposed establishment is less than 3 metres away from the end of Orchard Way, with several properties backing directly on to the gardens, a bedroom windiw at 3 Egremont Mews can be seen clearly from the gardens, which poses a privacy issue from patrons of the proposed establishment. There were also issues with patrons of the previous establishment at this address (Pizza Express), with customers climbing on to and over the brick wall, screaming and shouting loudly (using foul language) and causing a nuisance to the residents of 1 – 4 Egremont Mews [redacted] in particular, many of whom are either families with young children, or older people. The concern with a license so late, which is not in keeping with the rest of the area, and totally inappropriate considering the concentration of residential dwellings in such close proximity is that this type of behaviour will be even worse, and later into the night causing great stress and anxiety to local residents. With many of us now working from home, having noise coming from the garden from 8:30am in the morning until 12:30am the next day is simply unacceptable. Orchard Way is also a private road and a quiet residential street, and there is also concern that there will be unauthorised parking of vehicles by the patrons of this new establishment. We believe that an outdoor license in particular should only be permitted until 10pm weekdays and Saturdays as per the previous license at Pizza Express and match the REDH Sunday licence limit of 16:00 to allow the residents or the surrounding streets a degree of peace and protection from noise and anti-social behaviour that late night alcohol consumption encourages.
Please provide any additional information to support this representation	I have gained permission from Mrs V Vaughn and Mr & Mrs Botting to submit their names as part of to supplement this representation.

Supporting evidence

Attachment 1	file/346965FE-41A7-4205-A6D0-4FA85509F10A/PHOTO-2021-08-05-20-43-44.jpg
Attachment	file/F304976C-877A-4404-A56A-A756D5279173/PHOTO-2021-08-05-

2	20-43-45.jpg
Attachment 3	file/202B8886-FC21-420A-B7DE-89F331392D7D/PHOTO-2021-08-05-20-43-45[1].jpg
Attachment 4	file/99B5CEE1-C5B5-4CD0-BE81-3BC9AC71D7B1/PHOTO-2021-08-05-20-43-46.jpg

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge	Confirmed
Name	Ian Clement
Date	05/08/2021

Follow us on Twitter | Join us on Facebook

TIM POSTON
72A NORTH ST
MIDHURST
W. SUSSEX
GU29 9DJ

Dear sir or madam,

I am writing to complain about the application from REDH north street Midhurst GU29 9DH.

My main concern is the hours the company wants to trade. 08.30 – 12.30 AM seven day's a week. Finishing at 12.30 AM on a friday and saturday, is not a problem, I understand a buisness has to try and make some money in these testing times, but to have a closure time of 12.30 a.m in midweek is totalally unacceptable, when all the pubs close at 11 PM on a weekday in town.

There is also an establishment called Faustino's which operates opposite the place in Question which shuts at 2 AM on a monday morning (which it probably does not have a licence for) Who is to say this new venture will not take a look at what is going on across the road and push the boundery's as well, seeing as the enforcement of the licence seems to be so lax.

So to me a fair opening times would be 08.30 am — 11.00 PM SUN — THURS 08.30 – 12.30 AM FRI – SAT.

I live at home with my 75 year old father and these proposals are having an effect on his mental health.

I look forward to hearing from you soon either from my

home address on the front or by calling me on [redacted]

Yours sincerely

TIM POSTON

Chichester District Council

New Premises Licence - Representation

Reference: 2005-0104-8986-0893

Details of premises or club premises

Premises address	
Address / location	3 Egremont Mews Orchard Way Midhurst West Sussex GU29 9FD
Easting	488581
Northing	121655
Applicant name (if known)	Douglas Howard
Application number (if known)	21/00939/LAPRE

Details of person making representation

Title	Mr
First name	Thomas
Last name	McGlashan
Address	
Address line 1	3 Egremont Mews
Address line 2	Orchard Way
Street	
Locality	
Town	MIDHURST
County	West Sussex

Postcode	GU29 9FD
Telephone number	[redacted]
Alternative telephone number	
Email address	

Correspondence Address (if different to the above)

Address line 1

Address line 2

Street

Locality

Town

County

Postcode

If there are additional persons making representation please add them here

Name	Address
D & C Creasey	2 Egremont Mews Orchard Way Midhurst GU29 9FD
Jeanna Bruggen (landlord)	4 Egremont Mews Orchard Way Midhurst GU29 9FD

Representation details

This representation relates to the following licensing objective(s)	Prevention of crime and disorder,Public safety,The prevention of public nuisance

Please state the ground(s) for making the representation

The prevention of crime and disorder	Increased chance of crime being committed by alcohol-fuelled patrons – something that is seen by other establishments which currently hold a later-than-11pm licence. Damage to property and vehicles will be more likely due to extended licensing hours in a quiet residential area.
Public safety	The boundary wall separating the proposed establishment, 3 Egremont Mews and the Flat at 3 Egremont Mews was repeatedly climbed on by patrons of the Pizza Express restaurant that was once there. This wall is over 8 metres high on the Egremont Mews side and thus unsafe for patrons to be in its vicinity when inebriated at such late hours. We also do not want to find drunk patrons in our garden because they have fallen or climbed over this wall.

The prevention of public nuisance	The rear outdoor area of proposed establishment is less than 3 metres away from the end of Orchard Way, with several properties backing directly on to the gardens. There were issues with patrons of the previous establishment at this address (Pizza Express), with customers climbing on to and over the brick wall, screaming and shouting loudly (using foul language) and causing a nuisance to the residents of Orchard Way and Egremont Mews in particular, many of whom are either families with young children, or older people. The concern with a license so late, which is not in keeping with the rest of the area, and totally inappropriate considering the concentration of residential dwellings in such close proximity is that this type of behaviour will be even worse, and later into the night causing great stress and anxiety to local residents. With many of us now working from home, having noise coming from the garden from 8:30am in the morning until 12:30am the next day is simply unacceptable. Orchard Way is also a private road and a quiet residential street, and there is also concern that there will be unauthorised parking of vehicles by the patrons of this new establishment. We believe that an outdoor licence in particular should only be permitted until 10pm weekdays and Saturdays as per the previous license at Pizza Express and match the REDH Sunday licence limit of 16:00 at the Haslemere, site to allow the residents or the surrounding streets a degree of peace and protection from noise and anti-social behaviour that late night alcohol consumption encourages.
Please provide any additional information to support this representation	Permission to add D & C Creasey, and Jeanna Bruggen confirmed.

Supporting evidence

Attachment 1	file/1652D125-85FB-4619-9649-9493CBF101C7/PHOTO-2021-08-05-20-43-45.jpg
Attachment 2	file/4843E2F6-D0C3-415A-983A-5A84E471C754/PHOTO-2021-08-05-20-43-45[1].jpg
Attachment	file/3102F64A-8F2F-41BD-B421-DED392CB15D9/PHOTO-2021-08-

3	05-20-43-46.jpg
Attachment 4	file/286F0D7C-E32B-4A99-9397-671B1045F618/PHOTO-2021-08-05-20-43-44.jpg

Declaration

I/we certify that the information contained within this form is correct to the best of my/our knowledge	Confirmed
Name	Thomas McGlashan
Date	09/08/2021

Follow us on Twitter | Join us on Facebook

Licensing Team
Chichester DC
East Pallant House
Chichester
West Sussex PO1 1TY

[redacted]

19 July 2021

Dear Sir

Licence Application by REDH for 11 North St Midhurst GU29 9DH

We refer to the above Licence Application and wish to make the following comments.
We generally welcome the proposal to open a drink and food outlet but would suggest that the application to sell alcohol until 00.30 am is inappropriate and could potentially conflict with at least one of the objectives of the 2003 Licencing Act. Namely, the Prevention of Public Nuisance.
North St Midhurst contains residential dwellings as well as retail outlets and the potential for public nuisance exists where alcohol influenced customers spill directly onto North St up to and possibly beyond 00.30 am.
We would suggest that licencing times for this application be more consistent with pub closing times generally ie 11pm and note that the closing times for the Haslemere outlet of REDH are 11pm Monday to Saturday and 4pm on Sundays.
We trust you will take these comments into consideration and ask that you keep us informed of the application's progress.

Yours Faithfully

Steven and Susan Curzon-Hope

This page is intentionally left blank

Comments for Licensing Application 21/00939/LAPRE

Application Summary

Application Number: 21/00939/LAPRE
Address: REDH North Street Midhurst West Sussex GU29 9DH
Proposal: New Premises Licence
Case Officer: Helena Giudici

Customer Details

Name: Mr Colin Caisley
Address: 5 Orchard Way, Midhurst, West Sussex GU29 9EE

Comment Details

Commenter Type: Member of Public
Stance: Customer objects to the Licensing Application
Comment Reasons:
Comment:06/08/2021 9:15 AM The proposed closing time of 12:30am seven days a week is inappropriate and will result in late night noise and disturbance for ourselves and other local residents.
Beyond closing time there is also likely to be the noise of staff disposing of rubbish and recycling bottles and then leaving the premises.
I believe that reduced opening hours in line with other similar licensed premises in Midhurst would be more appropriate.

This page is intentionally left blank

Comments for Licensing Application 21/00939/LAPRE

Application Summary

Application Number: 21/00939/LAPRE
Address: REDH North Street Midhurst West Sussex GU29 9DH
Proposal: New Premises Licence
Case Officer: Helena Giudici

Customer Details

Name: Mr Jonathan Davis
Address: 6 Orchard Way, Midhurst, West Sussex GU29 9EE

Comment Details

Commenter Type: Member of Public
Stance: Customer objects to the Licensing Application
Comment Reasons:
Comment:22/07/2021 7:12 AM As a resident living just behind the premises of the new Red H bar I must object to the proposed licence time of 1230 am.
After everyone has left the pubs/bars at 1100-1130 Midhurst quietens down. We don't want more disturbances an hour later.

This page is intentionally left blank

Comments for Licensing Application 21/00939/LAPRE

Application Summary

Application Number: 21/00939/LAPRE
Address: REDH North Street Midhurst West Sussex GU29 9DH
Proposal: New Premises Licence
Case Officer: Helena Giudici

Customer Details

Name: Mrs laura jandac
Address: Flat, 15 North Street, Midhurst, West Sussex GU29 9DH

Comment Details

Commenter Type: Member of Public
Stance: Customer objects to the Licensing Application
Comment Reasons:
Comment:21/07/2021 11:06 AM Half past midnight (which will be 1am by the time everyone leaves) is far too late for a town such as ours. It is still a residential area with many many people living above and behind the shops on North Street including myself and my young family. Surely 11/11.30 is more sensible, sociable and in keeping with other pubs in the area?
Noise generated from people coming and going until the early hours, including many cars for takeaways, is unfair in the people in the area?
We already have to put up with people urinating and vomiting in our doorways from other establishments that close earlier. Please no more.

This page is intentionally left blank

ATTACHMENT D

This page is intentionally left blank

From: Emma Burle on behalf of Licensing
Sent: 13 Aug 2021 14:15:06 +0000
To: Emma Burle
Subject: Fw: 21/00939/LAPRE REDH 11 North Street, Midhurst

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 17:07
To: Licensing <Licensing@chichester.gov.uk>
Cc: paul@innpacked.com <paul@innpacked.com>
Subject: FW: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Licensing
Further to my previous email sent at 1434 today I have received the email as below on behalf of the applicant. I can therefore withdraw my representation with respect to the time of use of the outdoor area and request that the licence is adjusted to reflect the times proposed below.
My other comments regarding measures proposed by the applicant (reproduced as below) are still applicable (see italics):

We welcome the other proposed measures listed on the application form to reduce noise and litter and suggest these should be added as conditions to the licence, namely:
9 Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00. Between the hours of 21:00 and 07:00 no waste/glass bottles shall be moved or deposited outside.
10 Signage requesting customers to be respectful of others when entering or leaving the premises shall be installed in a prominent position by the premises' exit.
11 Clear and legible notices shall be prominently displayed at any area used for smoking requesting customers to respect the needs of local residents and use the area quietly.
12 The premises' frontage shall be regularly monitored to keep it clean and clear of litter.
13 Regular checks and maintenance shall be carried out on all ventilation, extraction and filter systems to ensure that odours or noise caused in connection with a licensable activity are suitably restricted.

It is understood that the applicant has not applied for additional hours when either live or recorded music will take place (therefore the standard hours will apply see guidance note 2 on the form).
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer
Chichester District Council
Ext: 21160 | Tel: 01243521160 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk

For all the latest coronavirus and council news, sign up to our monthly email newsletter: http://www.chichester.gov.uk/newsalerts

From: Paul [mailto:paul@innpacked.com]
Sent: 10 August 2021 16:14
To: Kate Simons
Subject: Re: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Ms Simons

I have received instruction from my client to the effect that he will be very happy to cease the provision of licensable activity in the external area at 23:00 and ensure that the external area is cleared by 23:30. Will this modification to our operating schedule meet with your approval?

Many thanks

Kind regards

Paul Jones
Licensing Consultant
[redacted]

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 10:22
To: Paul <paul@innpacked.com>
Subject: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Mr Jones
Further to our telephone conversation about the above premises I have reviewed the documents submitted and note the proposed opening hours of 0830 – 0030 hrs, 7 days per week. In view of the proximity of the rear outside area of the premises I recommend that use of that area is restricted to 2300 hours in order to reduce the impact on residents near the premises. At several of the other establishments in North Street, use of the outside areas has been restricted to the same time following noise complaints received.
Would the applicant be agreeable to this suggested time restriction for the outside area? I note the comments from our team need to be in by the end of today so hope you are able to respond today.
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer

Chichester District Council

07864 942457 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

LEGAL DISCLAIMER

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. However, any views or opinions presented are solely those of the author and do not necessarily represent those of Chichester District Council.

If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited.

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

If you have received this e-mail in error please notify the Chichester District Council administrator.

E-mail or phone 44 (0) 1243 785166
Mail-Admin@chichester.gov.uk

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

This page is intentionally left blank

From: Emma Burle on behalf of Licensing
Sent: 13 Aug 2021 14:15:11 +0000
To: Emma Burle
Subject: Fw: 21/00939/LAPRE REDH 11 North Street, Midhurst

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 17:10
To: Licensing <Licensing@chichester.gov.uk>
Subject: FW: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Licensing
I am forwarding the email chain as below to confirm acceptance by the applicant of changes to the times of use of the external area of the premises as below.
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer
Chichester District Council
Ext: 21160 | Tel: 01243521160 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

From: Paul [mailto:paul@innpacked.com]
Sent: 10 August 2021 17:05
To: Kate Simons
Subject: Re: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Ms Simons

Yes, I can confirm that to be the case, i.e. external licensable activity to cease in the external area at 23:00, external area cleared of customers by 23:30. Please feel free to forward this email to the licensing authority as confirmation of our amendment to our operating schedule.

Many thanks for your helpful approach.

Kind regards

Paul

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 17:01
To: Paul <paul@innpacked.com>
Subject: RE: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Paul
Thank you for the email as below and confirmation that your client is happy to cease licensable activity in the external area by 2300 hours (and ensure the external area is cleared by 2330 hours). I will send an updated comment to this effect to licensing and withdraw the representation made earlier.
Many thanks
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer

Chichester District Council

Ext: 21160 | Tel: 01243521160 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

From: Paul [mailto:paul@innpacked.com]
Sent: 10 August 2021 16:14
To: Kate Simons
Subject: Re: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Ms Simons

I have received instruction from my client to the effect that he will be very happy to cease the provision of licensable activity in the external area at 23:00 and ensure that the external area is cleared by 23:30. Will this modification to our operating schedule meet with your approval?

Many thanks

Kind regards

Paul Jones
Licensing Consultant
[redacted]

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 10 August 2021 10:22
To: Paul <paul@innpacked.com>
Subject: 21/00939/LAPRE REDH 11 North Street, Midhurst

Dear Mr Jones
Further to our telephone conversation about the above premises I have reviewed the documents submitted and note the proposed opening hours of 0830 – 0030 hrs, 7 days per week. In view of the proximity of the rear outside area of the premises I recommend that use of that area is restricted to 2300 hours in order to reduce the impact on residents near the premises. At several of the other establishments in North Street, use of the outside areas has been restricted to the same time following noise complaints received.
Would the applicant be agreeable to this suggested time restriction for the outside area? I note the comments from our team need to be in by the end of today so hope you are able to respond today.
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer

Chichester District Council

07864 942457 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

LEGAL DISCLAIMER

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. However, any views or opinions presented are solely those of the author and do not necessarily represent those of Chichester District Council.

If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited.

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

If you have received this e-mail in error please notify the Chichester District Council administrator.

E-mail or phone 44 (0) 1243 785166
Mail-Admin@chichester.gov.uk

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

LEGAL DISCLAIMER

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. However, any views or opinions presented are solely those of the author and do not necessarily represent those of Chichester District Council.

If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited.

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

If you have received this e-mail in error please notify the Chichester District Council administrator.

E-mail or phone 44 (0) 1243 785166
Mail-Admin@chichester.gov.uk

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

Subject: FW: Premises licence application for REDH, 11 North Street, Midhurst, GU29 0DH
Attachments: REDH police rep 21.07.21.doc

From: David.Bateup@sussex.pnn.police.uk <David.Bateup@sussex.pnn.police.uk>
Sent: 21 July 2021 12:06
To: Licensing <Licensing@chichester.gov.uk>
Cc: Helena Giudici <hgiudici@chichester.gov.uk>; paul@innpacked.com <paul@innpacked.com>; David.Derrick@sussex.pnn.police.uk <David.Derrick@sussex.pnn.police.uk>
Subject: Premises licence application for REDH, 11 North Street, Midhurst, GU29 0DH

Dear Chichester Licensing,

Please find attached our representation in respect of the above new premises licence application.

Acceptance of the new and revised conditions by Mr Jones on behalf of the applicant Company is below on this page.

Thanks.

David

David Bateup
Police Licensing Officer

Direct Dial: 01273 470 101 ext 581 214

Licensing office: 01273 40 40 30

david.bateup@sussex.pnn.police.uk

Neighbourhood Police Licensing Team

West Sussex Division, Centenary House, Durrington Lane,

Worthing, West Sussex, BN13 2PQ

<The information contained in this communication is intended solely for the person and organisation to whom it is addressed. If you are not the named recipient you may not copy it, or make use of any information contained in it for any purpose, or disclose its contents to any other person. To do so may be unlawful. Messages sent or received by members of Sussex Police are not private and may be the subject of monitoring. If you have received this message in error, please contact the sender as soon as possible.>

From: Paul [mailto:paul@innpacked.com]
Sent: 19 July 2021 15:39
To: Bateup David 63941 <David.Bateup@sussex.pnn.police.uk>
Cc: hgiudici@chichester.gov.uk
Subject: Re: Premises licence application for REDH, 11 North Street, Midhurst, GU29 0DH

****External Email** - Think before you click. If you do not trust the sender, do not click on any links or open any attachments. Further information can be found **here**.**

Dear Mr Bateup

Thank you for your email.

I have received instruction from my client to confirm that we are happy to accept your proposals. We therefore request of the licensing authority that our operating schedule is amended accordingly.

We would also request confirmation that the Police will not be opposing the application based upon our acceptance of your proposals.

Many thanks

Kind regards

Paul Jones

Licensing Consultant

Innpacked

[redacted]

From: David.Bateup@sussex.pnn.police.uk <David.Bateup@sussex.pnn.police.uk>
Sent: Monday, July 19, 2021 11:35 AM
To: Paul
Subject: Premises licence application for REDH, 11 North Street, Midhurst, GU29 0DH

Dear Paul,

Sussex police are in receipt of your premises licence application for the above new premises thank you.

I have set out below the new and revised conditions that Sussex police invite your client to accept to replace the CCTV condition offered, a new SIA door staff risk assessment condition, a few modifications to the incident book condition offered, new challenge 25 and staff training conditions, and an alcohol delivery condition as your applicant is applying for off sales.

We note with some concern that the hours for the supply of alcohol cease at the same time as the closing time of the premises. We request please that the hours for the supply of alcohol are reduced by 20 minutes to cease at 00:10, thus permitting a further 20 minutes drinking up time until close at 00:30.

Please can you consult with your client and come back to me.

Thanks.

David

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation.

The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside and outside the premises at all times.

CCTV footage will be stored for a minimum of 31 days.

The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

Security Industry Authority (SIA) door supervisors must be deployed at the premises at any time when the licence holder identifies by way of a suitable and sufficient written risk assessment that SIA door supervisors and other security measures are necessary. It must also consider busy periods such as Bank Holidays, Christmas and New Year, Seasonal Variations and other Town Centre Events along with any special events at the premises such as live music, discos, screening of sporting events and other similar functions or entertainment. The risk assessment will also cover any requirement for polycarbonate drinking vessels, ticket only events, entry restrictions and last entry times. The written risk assessment must be available on the premises for inspection by police and authorised officers of the Licensing Authority. This written risk assessment is to be reviewed and updated as necessary and at least annually and must take into account information or guidance offered by the police and the licensing authority.

Whenever SIA door supervisors are on duty, they must be provided in accordance with the following:

- At a ratio of 1 per 100 customers or part thereof, although at all times with a minimum of two;
- On duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have dispersed from the immediate area;

- One SIA registered door supervisor shall wear and operate a Body Worn Video camera with a recording facility which shall be activated when dealing with any incident of violence or public disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings in a suitable format shall be made available upon the request of Police or authorised officer throughout the entire 31 day period;

- Mustwear clearly marked reflective jacket or tabard in order that they can be readily identifiable;

- Must be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and

- Must monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.

- SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.

A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol, and any incident which involves an allegation of a criminal offence. The log book will be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement/public highway beyond the outside licensed area (or any permitted outside tables and chairs area) of the premises whilst smoking or otherwise congregating outside of the premises.

All of sales of alcohol will be in sealed containers.

For the Protection of Children from Harm:

The premises will operate a “Challenge 25” policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the “PASS” mark hologram.

Suitable and sufficient signage advertising the “Challenge 25” policy will be displayed in prominent locations in the premises.

The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:

- The lawful selling of age restricted products
- Refusing the sale of alcohol to a person who is drunk

Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.

All such training undertaken by staff members shall be fully documented and recorded and signed and dated by both the employee and the DPS. All training records shall be kept on the premises and made available to officers of any responsible authority upon request.

Conditions for alcohol delivery service:

Alcohol deliveries will only be made to a residential or business address and not to a public place.

The age verification policy (including challenge 25) shall clearly be advertised at each stage of the order and on all advertising. All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or

persons who will accept delivery on behalf of the named recipient) who are aged over 18. Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18.

At the time the order is placed a declaration will be required from the person placing the order that that person is aged 18 years or over, and that **and** the intended recipient are over 18 years or over. This process will be documented, (tick box before proceeding, record of verbal acknowledgement or similar). These records must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.

1. For deliveries where the alcohol is delivered by a third party, the alcohol is concealed in a secure sealed package, and the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail), there cannot be an age verification challenge on delivery, but the above conditions will be followed.

2. For deliveries made directly by the DPS or their employees, staff or agent or persons instructed by the DPS/PLH, the person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery. No ID, no delivery.

3. Where the premises contracts a third party to deliver alcohol on their behalf and the person collecting the alcohol from the premises delivers it directly to the customer within a short timescale (such as Deliveroo, Just Eats), the premises will ensure that the third party:

- only employs delivery employees or agents aged 18 and over;
- is aware that alcohol is included in the delivery;
- that the delivery person actively engages with the person receiving delivery and operates a challenge 25 policy rather than just handing the delivery over;
- that in the event that the recipient of the alcohol is challenged for ID and does not provide appropriate and valid ID, the delivery person will retain the alcohol and return it to the premises.

David Bateup
Police Licensing Officer

Direct Dial: 01273 470 101 ext 581 214

Licensing office: 01273 40 40 30

david.bateup@sussex.pnn.police.uk

Neighbourhood Police Licensing Team

West Sussex Division, Centenary House, Durrington Lane,

Worthing, West Sussex, BN13 2PQ

<The information contained in this communication is intended solely for the person and organisation to whom it is addressed. If you are not the named recipient you may not copy it, or make use of any information contained in it for any purpose, or disclose its contents to any other person. To do so may be unlawful. Messages sent or received by members of Sussex Police are not private and may be the subject of monitoring. If you have received this message in error, please contact the sender as soon as possible.>

You can report crime and incidents online at

https://www.sussex.police.uk/report-online

We want to know your views - see what?s new and give us your feedback and suggestions at www.sussex.police.uk
If you have received this message in error, please contact the sender as soon as possible - you may not copy it, or make use of any information contained in it for any purpose, or disclose its contents to any other person. Messages sent and received by Sussex Police are not private and may be the subject of monitoring.

You can report crime and incidents online at

https://www.sussex.police.uk/report-online

We want to know your views - see what?s new and give us your feedback and suggestions at www.sussex.police.uk
If you have received this message in error, please contact the sender as soon as possible - you may not copy it, or make use of any information contained in it for any purpose, or disclose its contents to any other person. Messages sent and received by Sussex Police are not private and may be the subject of monitoring.

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

From: Emma Burle
Sent: 27 Aug 2021 13:35:33 +0000
Bcc: [redacted]

Subject: 21/00939/LAPRE - Premises Licence Application
Importance: High

Dear Sir/Madam,

Licensing Act 2003 – Section 17
REDH Limited
REDH North Street Midhurst West Sussex GU29 9DH
Case Reference Number: 21/00939/LAPRE
Premises Licence Application

We are writing to all parties that submitted a representation in respect of the above new Premises Licence application. I can confirm that a total of 13 representations were received, 11 from members of the public with the remaining two from Sussex Police and the Environmental Protection Team as 'Responsible Authorities' under the Licensing Act 2003.

I can confirm that having carefully considered the representations that have been submitted in connection with their application, and following consultation with the Environmental Protection Team as the Responsible Authority for noise pollution, the applicant has consequently agreed to reduce the terminal hour for the external area as follows:

Licensable activities to cease externally at 23:00 with the area cleared of customers 23:30.

I can also confirm that in addition to the above, the applicant has also agreed a number of conditions with Sussex Police all aimed at promoting the four licensing objectives, these are as follows:

The Prevention of Crime and Disorder:

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation.

The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside and outside the premises at all times.

CCTV footage will be stored for a minimum of 31 days.

The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

Security Industry Authority (SIA) door supervisors must be deployed at the premises at any time when the licence holder identifies by way of a suitable and sufficient written risk assessment that SIA door supervisors and other security measures are necessary. It must also consider busy periods such as Bank Holidays, Christmas and New Year, Seasonal Variations and other Town Centre Events along with any special events at the premises such as live music, discos, screening of sporting events and other similar functions or entertainment. The risk assessment will also cover any requirement for polycarbonate drinking vessels, ticket only events, entry restrictions and last entry times. The written risk assessment must be available on the premises for inspection by police and authorised officers of the Licensing Authority. This written risk assessment is to be reviewed and updated as necessary and at least annually and must take into account information or guidance offered by the police and the licensing authority.
Whenever SIA door supervisors are on duty, they must be provided in accordance with the following:

- *At a ratio of 1 per 100 customers or part thereof, although at all times with a minimum of two;*
- *On duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have dispersed from the immediate area;*
- *One SIA registered door supervisor shall wear and operate a Body Worn Video camera with a recording facility which shall be activated when dealing with any incident of violence or public disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings in a suitable format shall be made available upon the request of Police or authorised officer throughout the entire 31 day period;*
- *Mustwear clearly marked reflective jacket or tabard in order that they can be readily identifiable;*
- *Must be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and*
- *Must monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.*

- *SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.*

A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol, and any incident which involves an allegation of a criminal offence. The log book will be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement/public highway beyond the outside licensed area (or any permitted outside tables and chairs area) of the premises whilst smoking or otherwise congregating outside of the premises.

All of sales of alcohol will be in sealed containers.

For the Protection of Children from Harm:

The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the "PASS" mark hologram.

Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:

- *The lawful selling of age restricted products*
- *Refusing the sale of alcohol to a person who is drunk*

Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.

All such training undertaken by staff members shall be fully documented and recorded and signed and dated by both the employee and the DPS. All training records shall be kept on the premises and made available to officers of any responsible authority upon request.

Conditions for alcohol delivery service:

Alcohol deliveries will only be made to a residential or business address and not to a public place.

The age verification policy (including challenge 25) shall clearly be advertised at each stage of the order and on all advertising. All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18. Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18.

*At the time the order is placed a declaration will be required from the person placing the order that that person is aged 18 years or over, and that **and** the intended recipient are over 18 years or over. This process will be documented, (tick box before proceeding, record of verbal acknowledgement or similar). These records must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.*

1. *For deliveries where the alcohol is delivered by a third party, the alcohol is concealed in a secure sealed package, and the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail), there cannot be an age verification challenge on delivery, but the above conditions will be followed.*

2. *For deliveries made directly by the DPS or their employees, staff or agent or persons instructed by the DPS/PLH, the person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery. No ID, no delivery.*

3. *Where the premises contracts a third party to deliver alcohol on their behalf and the person collecting the alcohol from the premises delivers it directly to the customer within a short timescale (such as Deliveroo, Just Eats), the premises will ensure that the third party:*

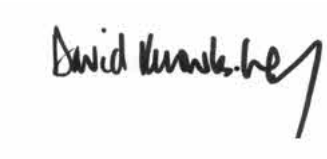
- *only employs delivery employees or agents aged 18 and over;*
- *is aware that alcohol is included in the delivery;*
- *that the delivery person actively engages with the person receiving delivery and operates a challenge 25 policy rather than just handing the delivery over;*
- *that in the event that the recipient of the alcohol is challenged for ID and does not provide appropriate and valid ID, the delivery person will retain the alcohol and return it to the premises.*

The applicant very much hopes that in view of offering to close the external area by 23:30 with licensable activities ceasing externally at 23:00, along with the additional conditions as outlined above, that the original concerns that have been expressed in the representations may now be resolved.

I would therefore ask that having considered the mediation offered by the applicant as outlined above, that you please confirm **in writing by no later than the end of Monday 6th September 2021 (if possible please reply by email)** whether you agree to the mediation offered by the applicant and would be prepared to withdraw your representation if all parties agree. Should it not be possible to resolve the matter by way of mediation, it will be necessary for the Licensing Authority to convene a hearing to which all parties would be invited.

Please don’t hesitate to contact us should you have any questions regarding the above and we look forward to hearing from you.

Yours sincerely,



David Knowles-Ley
Licensing Manager
Growth & Place

This page is intentionally left blank

From: [redacted]
Sent: 31 Aug 2021 10:54:00 +0100
To: Emma Burle
Subject: Re: 21/00939/LAPRE - Premises Licence Application

I can confirm I have considered and agree to the mediation offered in respect of the above application and am prepared to withdraw my representation, if all parties agree.
Yours
Jonathan Davis.

On Fri, 27 Aug 2021 at 14:35, Emma Burle <eburle@chichester.gov.uk> wrote:

Dear Sir/Madam,

Licensing Act 2003 – Section 17

REDH Limited

REDH North Street Midhurst West Sussex GU29 9DH

Case Reference Number: 21/00939/LAPRE

Premises Licence Application

We are writing to all parties that submitted a representation in respect of the above new Premises Licence application. I can confirm that a total of 13 representations were received, 11 from members of the public with the remaining two from Sussex Police and the Environmental Protection Team as 'Responsible Authorities' under the Licensing Act 2003.

I can confirm that having carefully considered the representations that have been submitted in connection with their application, and following consultation with the Environmental Protection Team as the Responsible Authority for noise pollution, the applicant has consequently agreed to reduce the terminal hour for the external area as follows:

Licensable activities to cease externally at 23:00 with the area cleared of customers 23:30.

I can also confirm that in addition to the above, the applicant has also agreed a number of conditions with Sussex Police all aimed at promoting the four licensing objectives, these are as follows:

The Prevention of Crime and Disorder:

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation.

The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside and outside the premises at all times.

CCTV footage will be stored for a minimum of 31 days.

The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

Security Industry Authority (SIA) door supervisors must be deployed at the premises at any time when the licence holder identifies by way of a suitable and sufficient written risk assessment that SIA door supervisors and other security measures are necessary. It must also consider busy periods such as Bank Holidays, Christmas and New Year, Seasonal Variations and other Town Centre Events along with any special events at the premises such as live music, discos, screening of sporting events and other similar functions or entertainment. The risk assessment will also cover any requirement for polycarbonate drinking vessels, ticket only events, entry restrictions and last entry times. The written risk assessment must be available on the premises for inspection by police and authorised officers of the Licensing Authority. This written risk assessment is to be reviewed and updated as necessary and at least annually and must take into account information or guidance offered by the police and the licensing authority.

Whenever SIA door supervisors are on duty, they must be provided in accordance with the following:

- *At a ratio of 1 per 100 customers or part thereof, although at all times with a minimum of two;*
- *On duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have dispersed from the immediate area;*
- *One SIA registered door supervisor shall wear and operate a Body Worn Video camera with a recording facility which shall be activated when dealing with any incident of violence or public disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings in a suitable format shall be made available upon the request of Police or authorised officer throughout the entire 31 day period;*
- *Mustwear clearly marked reflective jacket or tabard in order that they can be readily identifiable;*
- *Must be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and*

- *Must monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.*
- *SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.*

A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol, and any incident which involves an allegation of a criminal offence. The log book will be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement/public highway beyond the outside licensed area (or any permitted outside tables and chairs area) of the premises whilst smoking or otherwise congregating outside of the premises.

All of sales of alcohol will be in sealed containers.

For the Protection of Children from Harm:

The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the "PASS" mark hologram.

Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:

- *The lawful selling of age restricted products*
- *Refusing the sale of alcohol to a person who is drunk*

Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.

All such training undertaken by staff members shall be fully documented and recorded and signed and dated by both the employee and the DPS. All training records shall be kept on the premises and made available to officers of any responsible authority upon request.

Conditions for alcohol delivery service:

Alcohol deliveries will only be made to a residential or business address and not to a public place.

The age verification policy (including challenge 25) shall clearly be advertised at each stage of the order and on all advertising. All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18. Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18.

At the time the order is placed a declaration will be required from the person placing the order that that person is aged 18 years or over, and that ***and*** *the intended recipient are over 18 years or over. This process will be documented, (tick box before proceeding, record of verbal acknowledgement or similar). These records must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.*

1. *For deliveries where the alcohol is delivered by a third party, the alcohol is concealed in a secure sealed package, and the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail), there cannot be an age verification challenge on delivery, but the above conditions will be followed.*

2. *For deliveries made directly by the DPS or their employees, staff or agent or persons instructed by the DPS/PLH, the person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery. No ID, no delivery.*

3. *Where the premises contracts a third party to deliver alcohol on their behalf and the person collecting the alcohol from the premises delivers it directly to the customer within a short timescale (such as Deliveroo, Just Eats), the premises will ensure that the third party:*

- *only employs delivery employees or agents aged 18 and over;*
- *is aware that alcohol is included in the delivery;*
- *that the delivery person actively engages with the person receiving delivery and operates a challenge 25 policy rather than just handing the delivery over;*
- *that in the event that the recipient of the alcohol is challenged for ID and does not provide appropriate and valid ID, the delivery person will retain the alcohol and return it to the premises.*

The applicant very much hopes that in view of offering to close the external area by 23:30 with licensable activities ceasing externally at 23:00, along with the additional conditions as outlined above, that the original concerns that have been expressed in the representations may now be resolved.

I would therefore ask that having considered the mediation offered by the applicant as outlined above, that you please confirm **in writing by no later than the end of Monday 6th September 2021 (if possible please reply by email)** whether you agree to the mediation offered by the applicant and would be prepared to withdraw your representation if all parties agree. Should it not be possible to resolve the matter by way of mediation, it will be necessary for the Licensing Authority to convene a hearing to which all parties would be invited.

Please don't hesitate to contact us should you have any questions regarding the above and we look forward to hearing from you.

Yours sincerely,

David Knowles-Ley

Licensing Manager

Growth & Place

LEGAL DISCLAIMER

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. However, any views or opinions presented are solely those of the author and do not necessarily represent those of Chichester District Council.

If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited.

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

If you have received this e-mail in error please notify the Chichester District Council administrator.

E-mail or phone 44 (0) 1243 785166
Mail-Admin@chichester.gov.uk

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

From: [redacted]
Sent: 6 Sep 2021 07:29:42 +0000
To: Emma Burle
Subject: Re: 21/00939/LAPRE - Premises Licence Application

Hi Emma,

Many thanks for your email below.

A couple of points, which are still of great concern.

1. *Licensable activities to cease externally at 23:00 with the area cleared of customers 23:30.* **We still believe that this is too late considering the outdoor area is within a residential area. Are the residents are expected to have to lie awake until 11:30pm 7 nights per week due to noise? I find this to be unacceptable, and will not support such late activity which will have a hugely adverse impact on our quality of life, sleep, and mental health etc. I really do not understand the rationale of your environmental health officer in allowing outside activity until 11:30pm every night of the week in a residential area...**

2. *Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation*. **Please can I be assured that any CCTV will not be directed at my house, as this would be a gross invasion of privacy, particularly as one of my bedroom windows can be viewed from the outside seating area. Will there be screening to prevent inebriated patrons from climbing on or over the brick wall and onto my property?**

I would appreciate a response to my concerns (also raised in my original representation), which do not seem to have been considered seriously enough.

Kind regards

From: Emma Burle <eburle@chichester.gov.uk>
Sent: 27 August 2021 14:35
Subject: 21/00939/LAPRE - Premises Licence Application

Dear Sir/Madam,

Licensing Act 2003 – Section 17
REDH Limited
REDH North Street Midhurst West Sussex GU29 9DH
Case Reference Number: 21/00939/LAPRE
Premises Licence Application

We are writing to all parties that submitted a representation in respect of the above new Premises Licence application. I can confirm that a total of 13 representations were received, 11 from members of the public with the remaining two from Sussex Police and the Environmental Protection Team as 'Responsible Authorities' under the Licensing Act 2003.

I can confirm that having carefully considered the representations that have been submitted in connection with their application, and following consultation with the Environmental Protection Team as the Responsible Authority for noise pollution, the applicant has consequently agreed to reduce the terminal hour for the external area as follows:

Licensable activities to cease externally at 23:00 with the area cleared of customers 23:30.

I can also confirm that in addition to the above, the applicant has also agreed a number of conditions with Sussex Police all aimed at promoting the four licensing objectives, these are as follows:

The Prevention of Crime and Disorder:

Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas including the entrance to the premises and the outside tables and chairs area and/or smoking area. The system shall be on and recording at all times the premises licence is in operation.

The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside and outside the premises at all times.

CCTV footage will be stored for a minimum of 31 days.

The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

Any breakdown or system failure will be notified to the police immediately & remedied as soon as practicable.

In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

Security Industry Authority (SIA) door supervisors must be deployed at the premises at any time when the licence holder identifies by way of a suitable and sufficient written risk assessment that SIA door supervisors and other security measures are necessary. It must also consider busy periods such as Bank Holidays, Christmas and New Year, Seasonal Variations and other Town Centre Events along with any special events at the premises such as live music, discos, screening of sporting events and other similar functions or entertainment. The risk assessment will also cover any requirement for polycarbonate drinking vessels, ticket only events, entry restrictions and last entry times. The written risk assessment must be available on the premises for inspection by police and authorised officers of the Licensing Authority. This written risk assessment is to be reviewed and updated as necessary and at least annually and must take into account information or guidance offered by the police and the licensing authority.
Whenever SIA door supervisors are on duty, they must be provided in accordance with the following:

- *At a ratio of 1 per 100 customers or part thereof, although at all times with a minimum of two;*
- *On duty until the premises has closed to the public, licensable activities has ceased and the venue is completely clear of patrons and all customers have dispersed from the immediate area;*
- *One SIA registered door supervisor shall wear and operate a Body Worn Video camera with a recording facility which shall be activated when dealing with any incident of violence or public disorder. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings in a suitable format shall be made available upon the request of Police or authorised officer throughout the entire 31 day period;*
- *Mustwear clearly marked reflective jacket or tabard in order that they can be readily identifiable;*
- *Must be equipped with clickers or other device(s) in order that they can accurately measure and ensure that the maximum capacity of the premises is complied with a written record being kept; and*
- *Must monitor/supervise any queue of customers waiting to gain access to the premises and ensure that so long as social distancing requirements are in place, that these are complied with both inside and outside the premises.*
- *SIA door supervisors shall complete incident logs prior to the end of their shift. Records shall be maintained at the premises containing the full name, date of birth, and SIA badge number of every Door Supervisor. The record shall include all dates and times when a Door Supervisor is employed. If Staff are employed through an agency the name and address of the agency must be included. The Door Supervisor records will be kept at the premises and made immediately available to officers of any responsible authority upon request.*

A premises incident book shall be kept at the premises. This book shall be maintained and kept for a rolling period of 12 months. The incident book shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion

of the licensing objectives. Such incidents shall include, but not be limited to, complaints made to the premises alleging nuisance or anti-social behaviour by persons attending or leaving the premises and all refusals to sell alcohol, and any incident which involves an allegation of a criminal offence. The log book will be kept on the premises and be available for inspection at all times the premises are open by officers of any responsible authority.

Patrons will not be permitted to take drinks in open containers to consume outside on the pavement/public highway beyond the outside licensed area (or any permitted outside tables and chairs area) of the premises whilst smoking or otherwise congregating outside of the premises.

All of sales of alcohol will be in sealed containers.

For the Protection of Children from Harm:

The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, driving licenses with a photograph, photographic military ID or proof of age cards bearing the "PASS" mark hologram.

Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.

The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:

- *The lawful selling of age restricted products*
- *Refusing the sale of alcohol to a person who is drunk*

Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed six months, with the date and time of the verbal reinforcement/refresher training documented.

All such training undertaken by staff members shall be fully documented and recorded and signed and dated by both the employee and the DPS. All training records shall be kept on the premises and made available to officers of any responsible authority upon request.

Conditions for alcohol delivery service:

Alcohol deliveries will only be made to a residential or business address and not to a public place.

The age verification policy (including challenge 25) shall clearly be advertised at each stage of the order and on all advertising. All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over

18. Customers will be reminded that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18.

At the time the order is placed a declaration will be required from the person placing the order that that person is aged 18 years or over, and that ***and*** *the intended recipient are over 18 years or over. This process will be documented, (tick box before proceeding, record of verbal acknowledgement or similar). These records must be retained for no less than twelve months and produced on request to an officer of a Responsible Authority.*

3. *For deliveries where the alcohol is delivered by a third party, the alcohol is concealed in a secure sealed package, and the DPS has no direct supervision or control over the delivery (such as an independent courier or Royal Mail), there cannot be an age verification challenge on delivery, but the above conditions will be followed.*

4. *For deliveries made directly by the DPS or their employees, staff or agent or persons instructed by the DPS/PLH, the person accepting the delivery must be aged 18 years or over. Where the person accepting delivery appears to be under 25, a recognised photographic ID must be produced prior to delivery. No ID, no delivery.*

5. *Where the premises contracts a third party to deliver alcohol on their behalf and the person collecting the alcohol from the premises delivers it directly to the customer within a short timescale (such as Deliveroo, Just Eats), the premises will ensure that the third party:*

- *only employs delivery employees or agents aged 18 and over;*
- *is aware that alcohol is included in the delivery;*
- *that the delivery person actively engages with the person receiving delivery and operates a challenge 25 policy rather than just handing the delivery over;*
- *that in the event that the recipient of the alcohol is challenged for ID and does not provide appropriate and valid ID, the delivery person will retain the alcohol and return it to the premises.*

The applicant very much hopes that in view of offering to close the external area by 23:30 with licensable activities ceasing externally at 23:00, along with the additional conditions as outlined above, that the original concerns that have been expressed in the representations may now be resolved.

I would therefore ask that having considered the mediation offered by the applicant as outlined above, that you please confirm **in writing by no later than the end of Monday 6th September 2021 (if possible please reply by email)** whether you agree to the mediation offered by the applicant and would be prepared to withdraw your representation if all parties agree. Should it not be possible to resolve the matter by way of mediation, it will be necessary for the Licensing Authority to convene a hearing to which all parties would be invited.

Please don't hesitate to contact us should you have any questions regarding the above and we look forward to hearing from you.

Yours sincerely,

David Knowles-Ley
Licensing Manager
Growth & Place

LEGAL DISCLAIMER

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. However, any views or opinions presented are solely those of the author and do not necessarily represent those of Chichester District Council.

If you are not the intended recipient or the person responsible for delivering the e-mail to the intended recipient, be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited.

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

If you have received this e-mail in error please notify the Chichester District Council administrator.

E-mail or phone 44 (0) 1243 785166
Mail-Admin@chichester.gov.uk

LEGAL DISCLAIMER

Communications on or through Chichester District Council's computer systems may be monitored or recorded to secure effective system operation and for other lawful purposes.

Subject: FW: 21/00939/LAPRE REDH North St

From: Kate Simons <ksimons@chichester.gov.uk>
Sent: 07 September 2021 10:17
To: Licensing <Licensing@chichester.gov.uk>
Subject: 21/00939/LAPRE REDH North St

Licensing Act 2003 – Section 17
REDH Limited
REDH North Street Midhurst West Sussex GU29 9DH
Case Reference Number: 21/00939/LAPRE
Premises Licence Application

Dear Licensing
Further to the email of 27/8/21 I confirm that the EP team agrees to the mediation offered by the applicant and withdraws our representation (as previously stated in my email of 10 August 2021).
Best regards
Kate

Kate Simons
Senior Environmental Protection Officer

Chichester District Council

Ext: 21160 | Tel: 01243521160 | ksimons@chichester.gov.uk | Fax: 01243776766
http://www.chichester.gov.uk
For all the latest coronavirus and council news, sign up to our monthly email newsletter:
http://www.chichester.gov.uk/newsalerts

This page is intentionally left blank